



## REGISTRATION FORM

# TFS HIGH SCHOOL

206-5635 Yonge Street, Toronto, ON M2M 3S9

Tel: (416) 850-0649 Direct:(416) 843-3387

info@torontofarsischool.com

FULL TIME STUDENT  OR PART TIME STUDENT

START DATE (YYYY/MM/DD): \_\_\_/\_\_\_/\_\_\_

HEALTH CARD (OHIP) #: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_  
LAST NAME FIRST NAME PREFERRED NAME

DATE OF BIRTH (YYYY/MM/DD): \_\_\_/\_\_\_/\_\_\_ GENDER: FEMALE  MALE

FIRST LANGUAGE OF STUDENT: \_\_\_\_\_ AGE: \_\_\_\_\_

STUDENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION:

NAME: \_\_\_\_\_ RELATION TO STUDENT: \_\_\_\_\_

Emergency Contact (Name & Tel) \_\_\_\_\_

PARENT/GUARDIAN EMAIL: \_\_\_\_\_

GRADE APPLYING FOR: \_\_\_\_\_

		SEMESTER	TUITION
1. COURSE TITLE: _____	COURSE CODE: _____	_____	_____
2. COURSE TITLE: _____	COURSE CODE: _____	_____	_____
3. COURSE TITLE: _____	COURSE CODE: _____	_____	_____
4. COURSE TITLE: _____	COURSE CODE: _____	_____	_____
5. COURSE TITLE: _____	COURSE CODE: _____	_____	_____
6. COURSE TITLE: _____	COURSE CODE: _____	_____	_____

PLEASE COMPLETE BACK PAGE!

**ACADEMIC HISTORY:**

LAST/CURRENT SCHOOL ATTENDED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TEL: ( \_\_\_\_ ) \_\_\_\_\_ FAX: ( \_\_\_\_ ) \_\_\_\_\_

NAME OF PRINCIPAL: \_\_\_\_\_ NAME OF COUNSELOR: \_\_\_\_\_

HAS THE STUDENT BEEN ENROLLED IN ANY SPECIAL PROGRAMS (EX. GIFTED, FRENCH IMMERSION, SPECIAL EDUCATION). PLEASE PROVIDE DATES:

\_\_\_\_\_

DOES THE STUDENT HAVE ANY SPECIAL LEARNING, BEHAVIOURAL OR PHYSICAL DIFFICULTIES? (We ask this to provide extra care for the student)

\_\_\_\_\_

HAS THE STUDENT EVER BEEN EXPELLED FROM ANY SCHOOL? NO  YES

(If yes, please explain)

\_\_\_\_\_

**CITIZENSHIP:**

CANADIAN CITIZEN  (New students must provide Canadian birth certificate or citizenship card)

LANDED IMMIGRANT  (New students must provide landing papers/permanent resident card)

VISA STUDENT  VISA EXPIRY DATE \_\_\_\_\_ PASSPORT # \_\_\_\_\_

**If the student is accepted at TFS High School, the undersigned hereby agrees to pay TFS High School all fees and charges which shall at any time hereafter become due and payable, within the first week of classes, in respect of such student. Failure to make the payment will result in cancellation of student registration and withdrawal from class (es).**

Course Refund Policy and Charges

Any student who registers for a course may, at any time during the course, decide to officially drop the course by notifying administrative staff, either in person or in writing. There is a \$50.00 non-refundable administration fee required for each course dropped. A student who drops a course may be entitled to a tuition fee refund. The percentage of tuition fee refund is based on the number of classes that have taken place before an official request to drop a course is made. See the chart below.

Number of Classes Taken Place	Percent Refund	Number of Classes Taken Place	Percent Refund
1	100%	3	50%
2	75%	4 or more	0

Parent/Guardian/Student Name: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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## Credit Attendance Guidelines

The Administration and Faculty at TFS High School are dedicated to the following:

1. Providing a structure where students can gain the maximum benefits of education and increasing academic success;
2. Providing an intervention process to assist students and their families in improving attendance;
3. Developing good attendance habits;
4. Preparing students for future life by promoting responsibility; and
5. Promoting the safety of our students by expecting them to conform with overall accepted standards of respectable and moral behavior, in general, and courtesy of the interactive spoken language, in particular;
6. Enforcing a dress code that ensures personal dignity of student and school safety; as such students may not show up in school in midriff tops, sheer clothing, tops with low cut in front or back, and shorts that are undersized and revealing; and
7. Fostering respectful relationships among students, teachers and staff.

## Attendance and Credits

A student's final grade in class may be based on participation, homework, quizzes, exams, etc. Due to the importance of class

participation, students must meet a minimum standard of attendance in order to be eligible for course credit. A student will NOT earn course credit where he or she has:

- 9 or more cumulative absences for a term-based course

Collective absences (Collective absences are those that disqualify a student from earning course credit )

The following absences will impact a student's ability to earn course credit:

- Illness covered by a parent/guardian note or contact,
- Absence from class due to missing the bus or lack of transportation,
- Family vacation that has not been pre- approved,
- Activities not related to school that take place while school is in session,
- Truancy/cutting class,
- Late to class- 3 unexcused late to class= 1 class absence,

Non-Collective Absences (are absences that do not impact the earning of course credit. )

The following absences will not impact the earning of course credit:

- Pre-Approved absences.
- Doctor's Excuse or other professional excuse.
- Relations Loss
- College Visits.

## Notification Procedures

- Upon 2<sup>nd</sup> collective absence, parents/guardians will be notified by phone or letter/email.
- After 5<sup>th</sup> collective absence, a conference will be held with parents/guardian, teacher(s), and guidance Counselor or principal in order to develop an action plan.
- At this point any test (s) missed by the student can be made up by personal arrangement with the teacher at student's cost based on a rate dictated by the office.
- After 9th collective absence, parents are notified and student is warned that he or she will not be eligible to receive credit for the course. A parent-teacher-principal meeting will be called for briefing and finalizing the school decision.
- Note: After 6th collective absence any or all tests missed due to absenteeism are the student's responsibility to cover in time and in fee.

Parent/Guardian full name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Student full name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_